

# HPR AGM 2020 Meeting Minutes

<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
28 July 2020	8.00pm	Remotely by Zoom

Attendees				
Steve Ball Chair/ Treasurer	Penny Macpherson Secretary	Clare Zirker Welfare	Charles Nyamhotsi Equipment	
Jude Ball	Lee Bengough	David Bentley	David Breedon	Dave Kelly
Sam Mcalister-Smith	Charles Nyamhotsi	Clint Oldridge	Mark Richmond	Cefyn Tucker
Apologies				
Dan & Rosie Stokes	Richard & Suzanne Davey			

## Meeting Purpose and Objectives:

### Annual General Meeting

Minutes		Actions
1. Minutes	Last AGM minutes were agreed.	
2. Apologies	As Above.	
3. Re-appointment of Committee	Steve Ball was re-elected as Chairman and Treasurer. Clare Zirker was re-elected as Welfare Officer. Penny Macpherson was re-elected as Club Secretary, but has announced this is her last year and she will resign next AGM.	Find another secretary
4. Chairman's Report	It's been a strange old season with not much football being played. Initially due to the due to the exceptionally poor weather, although some teams were able to be proactive (with club funding) to play indoors. And then 'lockdown' with Covid-19 happening. But we look forward to getting back to playing football again.	
5. Treasurer's Report	<p>2018/19 accounts ratified and uploaded.</p> <p>Covid19: It was decided to carry on with subs through this year as they are payable in 12 instalments. The Club would consider hardship requests but very few people took that up and we accepted those without checking.</p> <p>The subs increase implemented last year has generated extra £4000 but we also spent less last year due to expected expenditure not happening.</p> <p>With the surplus it was agreed to buy each player in the club a hoody to say thanks for sticking with us and emphasise club identity, with some money being kept back for unexpected increases in costs in winter training.</p> <p>Last year teams were told of an allowance of £100/120 per team to spend over the season on pitches if matches were rained off. Not many took up this offer. Each team will start with same amounts next season. The club is happy to put money towards all weather facilities so all teams get a chance to play, not just proactive ones. One team cannot spend lots and play every week and others not. The Club will continue to build up relationship with Llanishen 3G or similar to benefit us all. There is enough money for hoodies and this support.</p> <p>Clean slate: It was agreed to draw a line on outstanding unpaid subs so Steve Ball is not continually chasing them. As of 1<sup>st</sup> September everyone should pay full subs. Outstanding amount is around £1000. Records will be kept of those who default. Hardship is not a big issue within HPR, but we should have a system in place so that all in the Club know: "HPR subs are continuing and yearly not seasonally paid. If you wish to discuss this or are struggling to pay, please get in touch to see how we can help." Possibly in a newsletter. We want to be flexible and accommodating on a case by case basis. If many people contact us, we should discuss this further.</p>	
6. Safeguarding / Welfare Issues	All coaches DBS were completed and still have 2/3 years left on them. Clare Zirker & FAW can process them in a couple of days now. We need more First Aiders especially for younger age teams. This is a FAW requirement, but no courses are running atm. No safeguarding issues reported.	Recruit and sign up volunteers for 1 <sup>st</sup> Aiders

# HPR AGM 2020 Meeting Minutes

<p><b>7. Covid-19</b></p>	<p>Clare Zirker has taken on the role of Club Covid Officer. Return to Training will be reviewed by FAW on 31.07.2020, but not much will change. The risk assessment has been written and the protocols have been issued to everyone. The coaches need to read and agree to the protocol in writing to Clare. PPE has been ordered and bagged for each team. In order to train, the agreements have to be returned, PPE collected and Clare can confirm they can train. Protocol has to be followed as there will be implications for club if they are not. Clare will check on teams throughout season. So far all teams are supportive of this.</p> <p>The Club is in no position to hold Presentation Day this year, so we have provided medals instead. Subject to risk assessments and Covid protocols, teams or age groups can meet and celebrate last season. Only special awards will be given to U7s &amp; U8s who played substantial amount of football, although if teams want to get their own specials then they can.</p>	<p>CZ set up a chat group for covid operational leads</p>
<p><b>8. FAW Small Sided Football Changes</b></p>	<p><a href="https://www.fawtrust.cymru/grassroots/small-sided-football/webinar/">https://www.fawtrust.cymru/grassroots/small-sided-football/webinar/</a></p> <p>These will be implemented by C&amp;D in the next two seasons.</p>	<p>All mini (U7-U11) coaches please watch.</p>
<p><b>9. Winter Training</b></p>	<p>Dave Brookes has a list of places for next season. We will try not to use Power League because of the cost, but may have to until something else is available. Covid restrictions may require teams to spread out so we may incur extra cost.</p>	<p>Contact DB or SB for queries</p>
<p><b>10. Equipment</b></p>	<p>Forms sent out and equipment should be arriving in a couple of weeks. U9 are having new 8x5' goals so can hand down theirs to new U7s.</p> <p>At this stage of proceedings the committee were pleased to award Charles Nyamhotsi with the HPR Club Person of the Year Award 2020 for the hard work and dedication given to the Club and his players over the years and his devotion to grass roots football.</p>	<p>CN will notify coaches when equipment can be collected</p>
<p><b>11. Individual Team Issues</b></p>	<p>U8s and U9s all ok and looking forward to returning.</p> <p>U11's plans to organise teams for U12s were thwarted by Covid. A group of players from Thornhill were taken on so we have enough players to maintain three U12 teams next season.</p> <p>U12's are all ok.</p> <p>U13's a few players leaving possibly so both teams looking for more.</p>	
<p><b>12. The Lock Up</b></p>	<p>When restrictions allow, we need to remove and check Samba goals and tidy the space so new equipment can be stored and shared from there.</p>	<p>Email asking for volunteers to be sent when we can do this</p>
<p><b>13. AOB</b></p>	<p>Steve outlined the proposal to pay for a new website, but Clint Oldridge volunteered to look at our requirements and help go forward with it. (it has subsequently been agreed that the Club would cover costs and the website is almost live (as at end September 2020)).</p> <p>Sports Session Planner is a useful resource we could possibly share amongst the club. Coach Cymru, on coaches FAW login pages also has skills and drills, as does the English FA, at the link below.</p> <p><a href="https://www.thefa.com/bootroom/resources/coaching">https://www.thefa.com/bootroom/resources/coaching</a></p> <p>It's too early to plan for Xmas parties, but it would be good to have a club get together when Covid restrictions allow.</p>	
<p><b>Date for next meeting</b></p>	<p>To be arranged</p>	

Minutes compiled by: P Macpherson  
 Approved by: Steve Ball; Clare Zirker